

**MINUTES OF THE REGULAR MEETING
BOARD OF EDUCATION
PIKELAND COMMUNITY UNIT SCHOOL DISTRICT #10
PIKE AND CALHOUN COUNTIES, ILLINOIS
SEPTEMBER 21, 2016
7:30 P.M.**

**#1
CALL TO ORDER**

The September 21, 2016, regular meeting of the Pikeland Board of Education was convened at 7:30 p.m. in the Board Office.

**#2
ROLL CALL**

On a call of the roll by Secretary Gerard the attendance was recorded as follows:

PRESENT: Brokaw, Hoover, Gerard, Daniel, Bradshaw, Wade, and Barton
ABSENT: none

**#3
APPROVAL OF AGENDA**

Moved: Brokaw

Seconded: Bradshaw

Approved the agenda as presented:

AYES: Brokaw, Hoover, Gerard, Daniel, Bradshaw, Wade, and Barton
ABSENT: none
NAYES: none
Motion carried.

**#4
ADMINISTRATIVE REPORTS**

- Mr. Frieden: as per attached sheet
- Mrs. Jockisch: as per attached sheet
- Mrs. Greger: as per attached sheet
- Mr. Tomhave: as per attached sheet
- Ms. Hawley: Meetings with Mrs. Greger on Buildings Trade class; looked at things needed @ PHS, i.e. sidewalks. Met with Green House committee – Pikeland Public Schools Foundation has funds for the new green house. The Board met September 6 and September 13, 2016 – on the 6th regarding foundation of the Board and on the 13th regarding the mission, goals, and vision. Music Boosters purchased a new banner for the

PCS Marching Band. Class of 1954 purchased Chromebooks. The first fire drill was held this week. Safety and service meeting with all teachers last week. As of today, the State of IL still owes Pikeland District \$215,000 – most of this is from last year.

**#10
ADMINISTRATION REPORTS
AND RECOMMENDATIONS**

Moved: Daniel

Seconded: Bradshaw

10.4 Opened the FY17 Budget Hearing at 8:00 p.m.

AYES: Brokaw, Hoover, Gerard, Daniel, Bradshaw, Wade, and Barton
ABSENT: none
NAYES: none
Motion carried.

**#4
ADMINISTRATIVE REPORTS – cont.**

- Mrs. Ruebush: as per attached sheet
- Spotlight: South School – Mr. Secrist was present to explain what all he does in P.E. at South School.

**#5
COMMENTS FROM VISITORS**

- David McCartney questioned talking with coaches and teachers about drug abuse, same with teens. He said teachers know it is going on. Mr. McCartney had done research and had talked to Mike Lemons about this and talked about a dog and trained officer in the county. Mike Lemons says he is not allowed on Pikeland grounds. In a survey of the One-One-One group, 76.53 % said they thought there was a drug problem at PHS. Thirty-three percent (33%) of participants of the survey that have kids in PCS D pod think there is a drug problem in D pod.

**#7
COMMUNICATIONS**

A thank you note was received from John and Ashlyn Havens.

**#8
INFORMATIONAL ITEMS**

- 8.1 Four Rivers Operating Board of Directors Meeting Résumé from August 23, 2016.
- 8.2 Four Rivers Representative Council Meeting Résumé from August 23, 2016.

- 8.3 IASB Fall Dinner meeting – Hamilton’s in Jacksonville – Thursday, Oct 27, 2016 –
6:00 p.m. meeting, 6:30 p.m. dinner
- 8.4 Salary and Benefits Report for FY16
- 8.5 School Board Election Information
- 8.6 FOIA Requests – none this month.

#9
CONSENT AGENDA

Moved: Wade

Seconded: Daniel

Approved the consent agenda:

- 9.1 Approved the minutes of the August 17, 2016, regular board meeting.
- 9.2 Monthly Bills and Financial Reports

AYES: Brokaw, Hoover, Gerard, Daniel, Bradshaw, Wade, and Barton
ABSENT: none
NAYES: none
Motion carried.

#10
**ADMINISTRATION REPORTS AND
RECOMMENDATIONS**

- 10.1 First reading of policies at 9:03 p.m.
 - 1.20 District Organization, Operations, and Cooperative Agreements
 - 2.10 School District Governance
 - 2.70 Vacancies on the School Board – Filling Vacancies
 - 2.130 Board-Superintendent Relationship
 - 4.80 Accounting and Audits
 - 6.100 Using Animals in the Educational Program
 - 6.235 Access to Electronic Networks

#10
**ADMINISTRATION REPORTS AND
RECOMMENDATIONS**

Moved: Daniel

Seconded: Wade

- 10.2 Reviewed and approved the 2016 – 2017 Application for Recognition of Schools.

AYES: Brokaw, Hoover, Gerard, Daniel, Bradshaw, Wade, and Barton
ABSENT: none
NAYES: none
Motion carried.

**#10
ADMINISTRATION REPORTS AND
RECOMMENDATIONS**

- 10.3 Appointed a delegate and alternate for the School Board Conference:
Alan Brokaw, delegate
Phillip Hoover, alternate

**#10
ADMINISTRATION REPORTS AND
RECOMMENDATIONS**

Moved: Bradshaw Seconded: Brokaw

- 10.5 Closed the Budget Hearing at 9:14 p.m. after review and comment.

AYES: Brokaw, Hoover, Gerard, Daniel, Bradshaw, Wade, and Barton
ABSENT: none
NAYES: none
Motion carried.

**#10
ADMINISTRATION REPORTS AND
RECOMMENDATIONS**

Moved: Daniel Seconded: Hoover

- 10.6 Adopted the FY17 Budget.

AYES: Brokaw, Hoover, Gerard, Daniel, Bradshaw, Wade, and Barton
ABSENT: none
NAYES: none
Motion carried.

**#10
ADMINISTRATION REPORTS AND
RECOMMENDATIONS**

Motion: Wade Seconded: Bradshaw

- 10.8 Discussion on Sale of East School Annex – approved appraisal on East School from Lisa Scranton for \$600.00.

AYES: Brokaw, Hoover, Gerard, Daniel, Bradshaw, Wade, and Barton
ABSENT: none
NAYES: none
Motion carried.

The Board took a 10-minute break at 9:17 p.m. before reconvening in Closed Session.

Moved: Daniel

Seconded: Wade

AYES: Brokaw, Hoover, Gerard, Daniel, Bradshaw, Wade, and Barton

ABSENT: none

NAYES: none

Motion carried.

**#11a
GO INTO CLOSED SESSION**

Moved: Brokaw

Seconded: Bradshaw

Went into closed session at 9:27 p.m. to consider the following:

- a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.
- b. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- h. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

AYES: Brokaw, Hoover, Gerard, Daniel, Bradshaw, Wade, and Barton

ABSENT: none

NAYES: none

Motion carried.

**#11c
OUT OF CLOSED SESSION**

Moved: Wade

Seconded: Daniel

Came out of closed session at 10:18 p.m.

AYES: Brokaw, Hoover, Gerard, Daniel, Bradshaw, Wade, and Barton

ABSENT: none

NAYES: none

Motion carried.

**#10
ADMINISTRATION REPORTS AND
RECOMMENDATIONS**

Moved: Wade

Seconded: Daniel

10.7 Approved the Contract with the Unit 10 Teachers Association.

AYES: Brokaw, Hoover, Daniel, Bradshaw, and Wade
ABSENT: none
NAYES: none
ABSTAINING: Gerard and Barton
Motion carried.

**#10
ADMINISTRATION REPORTS AND
RECOMMENDATIONS**

Moved: Wade

Seconded: Hoover

10.8 Personnel: as per attached sheet

AYES: Brokaw, Hoover, Gerard, Daniel, Bradshaw, Wade, and Barton
ABSENT: none
NAYES: none
Motion carried.

**#13
ADJOURNMENT**

Moved: Daniel


Seconded: Wade

Adjourned at 10:25 p.m.

AYES: Brokaw, Hoover, Gerard, Daniel, Bradshaw, Wade, and Barton
ABSENT: none
NAYES: none
Motion carried.



Mike Gerard, Secretary



David Barton, President



Date

Administrative Report
Sept. 21, 2016
Grades 3 – 5

- The pool party hosted by the student council on Aug. 18 was well attended and a fun way to start the year.
- On Aug. 19, we held PBIS boot camp. During boot camp, the students rotated through stations that taught our expectations for all areas of the school.
- Our PBIS team consisting of Holly Lowe, Kate Ward, Lyndsay Smith, Cathy Wilson, Lori Slayden, Sandy Curless, Ami Davis, Candice Daniel, Heather Richards and I meet regularly to review behavior procedures, areas of concern, and to develop lessons that support our expectations.
- The PBIS check-in check-out team consisting of Todd Evans, Amy Gay, Rosie Picone and I meet every other week to support students who are consistently having trouble meeting our expectations by providing them with extra support.
- Student Assistance Program (SAP) is a K-12 school-based, evidence-informed framework for prevention, early intervention, referral and support for students with identified needs that may prevent them from fully benefitting from their educational experience. SAPs focus on building supports for students dealing with non-academic barriers to learning including behavioral health, family and relationship issues as well as other life needs. This team meets every other Friday throughout the year. Members of this team are Todd Evans, Cara McNulty, Jon Frieden, Lisa Jockisch, Betty Hayden, Lori Slayden, Amy Gay, and Cathy Welch.
- Assessments – Teachers have completed beginning-of-the-year DIBELS and math fact assessments for all 3 - 5 students. The staff will utilize the data from DIBELS testing to develop reading intervention groups that address deficits and provide enrichment opportunities.
- The PCS book fair was held Sept. 12 through 16. The fair was well attended, and I would like to thank all the volunteers who helped to make this a success. In addition, students who completed their summer reading contract were given a book from the fair of their choice.
- During the first SIP day on Sept. 15, staff met with Deputy Jennifer Thompson to learn about the ALICE safety protocol.
- The first quarter midterm was last Friday, Sept. 16 and D / F slips were sent home today.
- This week PCS has been holding lunch with a parent. During this event, parents are invited to come and have lunch with their children. This event has been very well attended.

PCS Administrative Report
September 21, 2016
Grades 6-8

- The splash dance on Aug. 18th was a great success. The weather cooperated and the dance was well attended.
 - We had a great Open House. We had good attendance and it was great to have the families in the building.
 - We have had relatives eating with our students this week.
 - The fall MAP testing starts tomorrow. This gives us data so we can better meet the needs of our students.
 - Parent/Teacher conference forms were mailed out yesterday. Conference will be held in the evening on October 4 & 6. We hope to have a lot of parents participating.
 - Midterm reports went out yesterday. Parents of our 6th grade students will receive a progress report on their student next week. We believe this information is important to all parties involved in helping our students be successful.
 - Homecoming-Spirit week starts on Monday and ends with the parade on Friday. The students are super excited!
 - We have our first PBIS reward next Friday. The skill our students have been working on is: Turn all assignments in on time and done to the best of your ability.
-
- Our school picture day is October 13.
 - We have our Dpod Family Night coming up October 18.
 - We are off to a great school year! I am looking forward to watching the successes of our young students.
 - Sports
 - Baseball regional started last Tuesday. We played Saturday and Monday. They brought home the regional champ plaque. They will play in the sectional game in Raymond on Saturday. Go Braves!!
 - Girls' basketball played their first game last night against Our Saviours. The girls play at home tomorrow night.

**Pittsfield High School
Board Report
September 21, 2016**

- SAT Training – Mrs. Westbrook and I attended training sponsored by SAT
- Transition Team – Working through the RTL protocol
- Big Brothers/Big Sisters – Sign ups were held today for interested junior and seniors
- Rotary Interact – Rotary is working to provide a sponsor to assist with group
- Saukee Support Closet – Students are steadily working through the processes for this endeavor and how they would like it to work. There have been generous donations clothing from the community. In addition, there have been several personal hygiene item donations and school supplies from the employees at Illini Community Hospital, One School –One Community group and from Illini Fitness. All donations have been greatly appreciated.
- PHS Financial Aid Night – This evening in the PHS auditorium. Huge thank you to Mrs. Westbrook for organizing. Also, there will be two FAFSA completion nights in October for parents to come in and complete application.
- Class of 2019 ordered their class rings recently.
- Fall Drama Production – Parfumerie – Performances will be November 18-20
- Athletic Study Halls
- FFA
 - FFA Livestock Judging- Varsity team place 3rd out of 50 teams (Hosbins, Ottwell, Harrison, and Smith) – JV team 2nd in Swine, 3rd in Sheep and 3rd overall out of a field of 37 (Parsons, Mowen, Scranton, Heavner)
 - Chapter team placed 3rd and the Greenhand team 2nd. Top ten individuals included Kelly Rhodes and Iva Welbourne tied for 10th high individual with Kelly winning on a tie breaker. In the Greenhand division. Lauren Saxe was third high individual with Bailey Mowen placing 1st.
- Yearbook is selling Saukee Saver cards – Cost is \$10
- Homecoming:
 - Parade Marshall – Mrs. Noue Filbert
 - Court and Attendants-
Seniors: Madison Palmer, Lauren Bauer, Kennedy Merryman, Juliana Fray, Isabella Curlless, Caylin Dean and Madelyn Gwartney
Honorary Prom Queen Attendant – Molly Rush
Juniors: Libby Lemons and Kristen Sibley
Sophomores: Maggie Marable and Kameron Smithers
Freshmen: Finely Petty and Elaina TenEyck
 - Dress Up Days:
 - Monday – Mirror Day (Dress Like a Friend)
 - Tuesday – Tacky Tourist (Hat Day \$1)
 - Wednesday – Walking with the Stars
 - Thursday – Class Color Day
 - Friday – Red & Black Day
 - Powder Puff – Wednesday at 7:00 p.m.
 - Informal Crowning/Bonfire – Thursday at 8:30 p.m.
 - Game – Friday at 7:00 p.m.
 - Coronation/Dance – Saturday at 8:00 p.m.

1. Fall sports are underway.

Football – steady progress, dealing with multiple injuries

Volleyball – have lost some close games. See signs of improvement to get over the hump.

Boy's Golf - 17-15 11th at Macomb Invite, 7th at Hamilton Invite

Girl's Golf – 16-2, Macomb Invite Champs, Lauren Hawley Individual Medalist at Macomb.

Cross Country –

Rochester Invite: Eli Teneycke 1st, Kara Williams 15th, Sydney Bauer 17th, Girls Team 5th

First to the Finish Invite: Kara Williams 15th, Sydney Bauer 42nd (408 girls), Eli TenEyck 9th (508 guys)

QND Invite: Sydney Bauer 18th, Eli TenEyck 1st, Thomas Hull 31st

Franklin Invite: Sydney Bauer 7th, Rilee Harshman 27th, Eli TenEyck 2nd, Thomas Hull 17th

Junior High baseball – currently 17-0, Mendon Regional Champs, Play in Sectional Saturday at 11am in Raymond for chance to advance to the elite 8.

Junior High Girls Basketball – Started Aug 29th, 1st game was last night. Have invited 6th graders to participate due to low numbers in 7th grade class.

2. Concussion Protocol

Unfortunately we have had to deal with several of these so far this year.

Process:

Once a student/athlete is involved in a high impact situation, they are immediately checked on by our Trainer.

At that point he does a sideline exam in form of questioning and overall evaluation of the students actions or demeanor.

Our trainer then makes recommendation that they are ok, or they need to be monitored some more.

If deemed a concussion, they then enter our RTL/RTP program.

Adam and Dr. Biggs handle everything from the moment they are deemed concussed.

Our transition team at PHS works with our students and staff on returning them to mainstream school with supports in the classroom and school work.

Once reevaluated by Dr. Biggs, the supports begin to lessen and then ultimately taken away. At that point, the RTP 5 stage protocol begins and they slowly return the athlete to participation.

Adam and Dr. Biggs handle our athletes with the care and attention they need and the situation calls for. We have been impressed with their professionalism and care thus far. A very beneficial service for us!

3. **JV Football schedule Cancelled**

Due to the overwhelming injuries and concussions and overall lack of numbers, the decision was made to cancel the remaining games on our JV Schedule for the safety and benefit not only our players, but the program.

By doing so, it allows adequate rest time for our athletes that have to play multiple schedules. This also creates more practice time and opportunity to work on skills needed to develop as a player and team.

It's an unfortunate situation and we hated to cancel a season. The remaining conference schools on our schedule were very understanding and cooperative.

Hopefully we do not have to cross this road in the future.

SOUTH ELEMENTARY SCHOOL

"Where Opportunity Begins"

655 South Clarksville Road | Pittsfield, IL 62363 | 217.285.2431

South Elementary School Board Report September 21, 2016

- PBIS Back to School Pow Wow. Students were taught the expectations in all areas of the building. We call these rules our Cool Tools for Life. Thank you to Captain Kenny Yelliot and Pike County Deputy Jennifer Thompson for teaching the students the Cool Tools for the Community.
- We are pleased that Office Thompson has agreed to be a member of our PBIS Team and will attend our monthly planning meetings.
- The beginning of the year assessments have been completed and all students have been placed in their intervention groups for math and reading. We continue to progress monitor the students throughout the year and share the data at our biweekly RTI Collaboration Meetings. The data will guide our instruction.
- The preschool team has been selected to participate with a PFA Coach from the ISBE for two years. We are excited about this opportunity and are eager to begin working with our coach. The coach will be observing in the classroom, giving feedback, and working with the preschool team and the administration. The visit will be on September 28th.
- Looking Ahead
 - September 26-30th is the Scholastic Book Fair
 - September 27 is the Little Brave Camp Out Family Night the meal will be from 5:15-6:00 and interactive sessions from 6:00-7:30.
 - Parent Teacher Conferences are October 4th & 6th
 - October 11th will be the next PTO Meeting
 - October 12th will be fire safety day. The Pittsfield Fire Department will teach children how to be safe if there were ever a fire at their home.

#10.9 Personnel

a. Resignations

1. Judy Cox – secretary @ PCS; effective at the end of the 10 ½ - month contract – June 9, 2017.

b. Hirings

1. Barb Ballinger – bus driver for Chaddock p.m. route
2. Bob Hammitt – bus driver for Chaddock a.m. route
3. Nikki Klatt – PCS Secretary
4. Sara Martin – paraprofessional at PCS
5. Kelsy Scoggins – hot lunch employee at PCS

c. Volunteer Approvals

1. Braxton Lanier – volunteer assistant coach for boys' basketball programs at PCS and PHS

d. Other

1. FMLA – Carrie Bradshaw – maternity leave to be arranged by superintendent.